UCML Executive Committee

Friday 3 April 2020 1-3pm

Via Microsoft Teams

EXEC MEMBERS (alphabetical order of surname; draft apols italic/inset)

Sarah Bowskill N. Ireland SB
Caroline Campbell IWLP CEC
Joe Carson Scotland JC
Emma Cayley VC Communications EC
Marcela Cazzoli Hon Secretary MC
Alexander Ding ELT AD
Connor Doak Slavonic & EE CD
Jo Drugan VC Research JD
Federico Faloppa Linguistics FF
Allyson Fiddler Germanic & Low countries AF
Olga Gomez-Cash Hon Treasurer OGC
Claire Gorrara Chair CG
Derek Hird E. Asian DH
James Illingworth Admin Assistant JI
René Koglbauer Schools Liaison RK
Par Kumaraswami Hispanic PK
Emmanuelle Labeau French EL
El Mustapha Lahlali Middle Eastern studies ML
Hilary Owen Lusophone HO
Begoña Rodriguez T&I BR
Gigliola Sulis Italian GS
Frances Weightman Area Studies FW
Liz Wren-Owens Wales LWO
Vicky Wright VC Education VW

AGENDA

1. Welcome and apologies for absence (5 mins) CG
   Apologies: JC, AF, PK (tbc)

2. Minutes (5 mins)

   Executive Committee meeting of 8 Nov 2019 CG
   2.a Accuracy and approval
   2.b Matters arising not covered elsewhere on the agenda

   Plenary Business Meeting of 17 January 2020 CG
   2.c Accuracy and approval
   2.d Matters arising not covered elsewhere on the agenda

Discussion of officers’ reports: 30 mins

3. Chair’s Report CG

4. Report of Vice Chair Languages & Intercultural Education VW

5. Report of Vice Chair Research JD
6. Report of Vice Chair External Engagement & Communications  
   EC (AdM)

7. Hon. Secretary’s Report  
   MC (NS)

8. Hon. Treasurer’s Report  
   OGC

9. National reports
   9.a Northern Ireland  
    SB
   9.b Scotland  
    JC
   9.c Wales  
    LWO

10. Discussion of reports from other Executive members (30 mins)
   10.a Area studies  
    FW
   10.b French studies  
    IL
   10.c Germanic/Low countries studies  
    AF
   10.d Hispanic studies  
    PK
   10.e Lusophone studies  
    HO
   10.f Italian studies  
    GS
   10.g Middle Eastern studies  
    ML
   10.h East Asian studies  
    DH
   10.i Slavonic & East European studies  
    CD
   10.j Linguistics  
    FF
   10.k IWLP (including the UCML/AULC report)  
    CEC
   10.l English Language Teaching  
    AD
   10.m Translation & Interpreting  
    BR
   10.n Schools Liaison  
    RK

11. Advance planning of Plenary Workshop of 10 July 2020 (15 mins)  
    All

   Time            Session
   10.00-10.30     Registration and coffee
   10.30-12.00     AGM
   12.00-13.00     Lunch
   13.00-16.30     Workshop theme/suggestions

12. Responses to Coronavirus and ongoing support (15 mins)  
    CG

13. Outcomes of UCML Small Grants allocation round 2 (5 mins)  
    CG

14. Update on SIGs (10 mins)  
    CG

15. Any Other Business (5 mins)  
    all

16. Future dates (5 mins)  
    all

   date     event                                venue
   10 July  Summer Plenary (AGM)                ??
   ?? October Autumn Steering Group by Microsoft Teams  ??
   ?? November Autumn Exec                     ??
   ?? mid-January Winter Plenary (Business Meeting)  ??
   ?? March  Spring Steering Group by Microsoft Teams  ??
   ?? April  Spring Exec                        ??