UCML Executive Committee
Friday 16 April 2021 2-4pm
Via Zoom

**EXEC MEMBERS** (alphabetical order of surname; *apols* italics/inset)

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Initials</th>
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<tbody>
<tr>
<td>Nicola Bermingham</td>
<td>Hispanic</td>
<td>NB</td>
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<tr>
<td>Joe Carson</td>
<td>Scotland</td>
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<td>Emma Cayley</td>
<td>VC Communications</td>
<td>EC</td>
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<td>Marcela Cazzoli</td>
<td>Hon. Secretary</td>
<td>MAC</td>
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<td>Alexander Ding</td>
<td>ELT</td>
<td>AD</td>
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<td>Connor Doak</td>
<td>Slavonic &amp; EE</td>
<td>CD</td>
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<td>Jo Drugan</td>
<td>VC Research</td>
<td>JD</td>
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<td>Federico Faloppa</td>
<td>Linguistics</td>
<td>FF</td>
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<td>Allyson Fiddler</td>
<td>Germanic &amp; Low Countries</td>
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<td>Luís Gomes</td>
<td>Lusophone</td>
<td>LG</td>
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<td>Olga Gomez-Cash</td>
<td>Hon. Treasurer</td>
<td>OGC</td>
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<td>Claire Gorrara</td>
<td>Chair</td>
<td>CG</td>
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<td>Derek Hird</td>
<td>East Asian</td>
<td>DH</td>
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<tr>
<td>James Illingworth</td>
<td>Project Co-ordinator</td>
<td>JI</td>
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<td>Sharon Jones</td>
<td>Northern Ireland</td>
<td>SJ</td>
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<td>René Koglbauer</td>
<td>Schools Liaison</td>
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<td>Emmanuelle Labeau</td>
<td>French</td>
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<td>El Mustapha Lahlali</td>
<td>Middle Eastern studies</td>
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<td>Liam Lewis</td>
<td>Early Career Academics</td>
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<td>Marina Rabadán-Gómez</td>
<td>IWLP</td>
<td>MRG</td>
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<td>Begoña Rodríguez</td>
<td>T&amp;I</td>
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<td>Ggliola Sulis</td>
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<td>Area Studies</td>
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<td>Liz Wren-Owens</td>
<td>Wales</td>
<td>LWO</td>
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<tr>
<td>Vicky Wright</td>
<td>VC Education</td>
<td>VW</td>
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**AGENDA**

1. **Welcome and apologies for absence** (5 mins)  
   - CG

2. **Minutes** (5 mins)
   - CG
     2.a Accuracy and approval
     2.b Matters arising not covered elsewhere on the agenda

   Executive Committee meeting of 4 December 2020  
   2.c Accuracy and approval  
   2.d Matters arising not covered elsewhere on the agenda

Business Meeting of 15 January 2021  
2.c Accuracy and approval  
2.d Matters arising not covered elsewhere on the agenda

**Discussion of Officer’s Reports** (30 mins)

3. **Chair’s Report**  
   - CG

4. **Report of Vice Chair Languages & Intercultural Education**  
   - VW
5. Report of Vice Chair Research  JD
6. Report of Vice Chair External Engagement & Communications  EC
7. Hon. Secretary’s Report  MAC
8. Hon. Treasurer’s Report  OGC
9. National reports (10 mins)
   9.a Northern Ireland  SJ
   9.b Scotland  JC
   9.c Wales  LWO
10. Reports from other Executive members (30 mins)
    10.a Area studies  FW
    10.b French studies  EL
    10.c Germanic/Low countries studies  AF
    10.d Hispanic studies  NB
    10.e Lusophone studies  LG
    10.f Italian studies  GS
    10.g Middle Eastern studies  ML
    10.h East Asian studies  DH
    10.i Slavonic & East European studies  CD
    10.j Linguistics  FF
    10.k IWLP  MRG
    10.l English Language Teaching  AD
    10.m Translation & Interpreting  BR
    10.n Schools Liaison  RK
    10.o Early Career Academics  LL
11. Headline Findings from UCAS Granularity Project (15 mins)  CG/JI/VW
12. Advance planning of Plenary Workshop of 9 July 2021 (15 mins)  ALL
   Time          Session
   10.00-11.30   AGM
   11.30-13.00   Lunch
   13.00-16.30   Workshop theme/suggestions
12. Update on SIGs (5 mins)  CG
13. Any Other Business (5 mins)  all
14. Future dates  all
<table>
<thead>
<tr>
<th>date</th>
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<tr>
<td>9 July</td>
<td>Summer Plenary (AGM)</td>
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<td>12 November</td>
<td>Executive Committee</td>
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<td>14 January</td>
<td>Winter Plenary</td>
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<td>29 April</td>
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